

## Family and Consumer Sciences

# Volunteer Program Position Description ADVOCATE

**Position Title:**

Advocate Volunteer

**Purpose of Position:**

To advocate for the support and funding of Family and Consumer Science programming.

**Responsibilities:**

- Recruit and meet with potential program partners.
- Cultivate relationships with legislators and other key stakeholders.
- Advocate for the support of Family and Consumer Sciences programs.
- Ensure that Family and Consumer Sciences programs are appropriately funded.
- Assist county Educator in outreach, as needed.
- Track and maintain outcome records.

**Training and Support:**

- Complete 6 hours of online training prior to orientation.
- Attend in-person orientation.
- An additional 10 hours of training is required before beginning service.
- County Educators/Coordinators or County Directors may provide additional leadership and support, as needed.

**Reporting:**

- This position reports to the County Educator/Coordinator or County Director (if there is no Family and Consumer Sciences Educator located in the county).
- Additional reporting to the OSUE Family and Consumer Sciences Volunteer Program Coordinator.
- Documentation of all activities is required.

**Time Commitment:**

- This position requires the provision of a minimum of 10 volunteer hours of service to the Family and Consumer Sciences Volunteer Program per year.
- Volunteer hours may be performed weekends or weekdays, depending on need and may vary seasonally.

**Qualifications:**

- High School Diploma or Equivalent.
- Basic knowledge of Family and Consumer Sciences programming.
- Ability to work well with others and respond to instructions from supervisor.
- Ability to relate to diverse audiences.
- Ability to communicate effectively both in-person and in writing.
- Maintains professional behavior.
- Ability to transport self and materials to multiple locations.



**Level of Background screening required:**

- Volunteers will be subject to an online background check.
- Volunteers must provide two references and go through an interview screening.
- All volunteers must agree to the OSU Extension Standards of Behavior.

Date: \_\_\_\_\_

Volunteer signature: \_\_\_\_\_

Date: \_\_\_\_\_

Extension Educator/Coordinator or County Director: \_\_\_\_\_

09/30/2016

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*Roger Rennekamp, Associate Dean and Director, Ohio State University Extension*

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