

For the 2024 4-H season the process of ordering project books will be as follows:

- Club advisors will submit their full club orders by 4:30 PM every Tuesday.
- Orders will be placed on Wednesday mornings.
- Invoices will be sent on Thursday mornings, either by email or postal mail.
- Payment for orders/invoices will be paid no later than the time the orders are picked up.
- Orders will take up to 2 weeks to arrive at the office.
- The office will call you when your order is ready for pick up.

Please submit order forms to the office, either by emailing tucker.1027@osu.edu or by dropping off at the office or mailing the office. IF you mail your order form in, please put ATTN: PROJECT BOOK ORDERS on the envelope.

Include your mailing address, email, and whether paying by personal or club check.

REMINDER: If paying by personal check there will be a 7.25% sales tax assessed on the order.